



**TOWN OF VIENNA, VIRGINIA  
REGISTRATION FOR MEALS & TRANSIENT  
LODGING TAX**

Virginia Code Sec. 58.1-3833

Virginia Code Sec. 58.1-3840

Chapter 6, Article 4, Sec. 6.32 - 6.47

Chapter 6, Article 5, Sec. 6.48 - 6.59

Account ID # \_\_\_\_\_



**Separate Registration Form Required for each Location**

Virginia Sales Tax Registration

Number: \_\_\_\_\_

1. Business/Trade Name: \_\_\_\_\_ Federal ID/SSN: \_\_\_\_\_

2. Corporate/Lmtd Partnership/LLC Name Registered with the State Corporation Commission: \_\_\_\_\_

3. Owner or Corporate/Partnership Officer:

Printed Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

3a. Type of Ownership:    Individual    Limited Partnership    General Partnership    Corporation    LLC

3b. If Partnership, Corporation or LLC, Two Officials signatures are required below.

(i) Printed Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Signature: \_\_\_\_\_ Title \_\_\_\_\_

(ii) Printed Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Signature: \_\_\_\_\_ Title \_\_\_\_\_

4. Location: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

5. Classification (please check all that apply):

- |             |               |                  |
|-------------|---------------|------------------|
| Hotel/Motel | Delicatessen  | Convenience      |
| Restaurant  | Caterer       | Store Deli/Salad |
| Carry-out   | Lunch Counter | Bar Snack Bar    |

6. Mailing Address (if different from location): \_\_\_\_\_

**Acknowledgment of Liability. I hereby certify I am the Owner/Partner/Corporate Officer or person designated to collect the Meals and/or Transient Lodging Tax for the business identified above. Pursuant to Virginia Code §58.1-3833, all food and beverage tax collections and all meals tax collections shall be deemed to be held in trust for the county, city or town imposing the applicable tax. The wrongful and fraudulent use of such collections other than remittance of the same as provided by laws shall constitute embezzlement pursuant to Virginia Code §18.2-111.**

**I specifically acknowledge and understand that the failure to file a Meals and/or Transient Lodging Tax return or to pay over Meals and/or Lodging Taxes as required under the Code of Virginia and the Code of the Town of Vienna may constitute embezzlement (a felony if greater than \$200.00), a criminal misdemeanor under the Town Code, or both.**

Printed Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_ (month/day/year)

Signature: \_\_\_\_\_ Title \_\_\_\_\_ Date: \_\_\_\_\_