



Department of Planning and Zoning

Town of Vienna, Virginia

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Vienna, Virginia 22180

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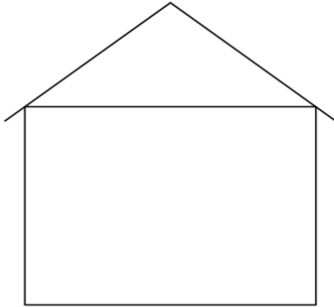
Hours: Monday – Friday, 8:00 am - 4:30 pm

Town of Vienna Building Height Certification Checklist

This checklist is meant to serve as a guideline for building height certifications submitted within the Town of Vienna. Compliance with this checklist does not guarantee approval. More information may be requested in addition to information requested in this checklist. Applicants are responsible for ensuring they are compliant with all relevant Town, County, and State requirements.

Last Revised 2-26-2020

Requirements		Complied (Yes/No)
General		
1	Engineer's or Surveyor's statement and seal.	
2	All dimensions shown in feet and decimals of a foot to the closest 0.01 of a foot; all bearings in degrees, minutes and the nearest ten seconds.	
3	Name of project.	
4	Address of building.	
5	Project file number (if non-SFD infill lot).	
Principal Structure Footprint Diagram		
6	<p>Footprint of principal structure, with spot elevations located around the structure. Locations of spot elevations should match those in approved site plan or infill lot plan. See example below:</p>	

7	<p>Calculation of deviations of spot elevations from pre-construction to as-built, in tabular form. See example below:</p> <table><tr><th colspan="4">GRADE & LOT DEVIATION TABLE</th></tr><tr><th>SPOT SHOT</th><th>EXIST ELEV</th><th>AS-BUILT ELEV</th><th>LOT DEVIATION</th></tr><tr><td>1</td><td>368.2</td><td>369.04</td><td>0.84</td></tr><tr><td>2</td><td>369.2</td><td>369.27</td><td>0.07</td></tr><tr><td>3</td><td>369.0</td><td>368.14</td><td>-0.86</td></tr><tr><td>4</td><td>367.3</td><td>367.38</td><td>0.08</td></tr><tr><td>5</td><td>367.3</td><td>367.30</td><td>0.00</td></tr><tr><td>6</td><td>367.1</td><td>367.70</td><td>0.60</td></tr><tr><td>7</td><td>367.3</td><td>368.38</td><td>1.08</td></tr><tr><td>8</td><td>367.7</td><td>368.53</td><td>0.83</td></tr><tr><td>9</td><td>368.2</td><td>368.98</td><td>0.78</td></tr></table>	GRADE & LOT DEVIATION TABLE				SPOT SHOT	EXIST ELEV	AS-BUILT ELEV	LOT DEVIATION	1	368.2	369.04	0.84	2	369.2	369.27	0.07	3	369.0	368.14	-0.86	4	367.3	367.38	0.08	5	367.3	367.30	0.00	6	367.1	367.70	0.60	7	367.3	368.38	1.08	8	367.7	368.53	0.83	9	368.2	368.98	0.78	
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8	<p>Calculation of average front grade, in tabular form. See example below:</p> <table><tr><th>SPOT</th><th>EXISTING ELEVATION</th><th>AS-BUILT ELEVATION</th></tr><tr><td>1</td><td>369.2</td><td>369.04</td></tr><tr><td>2</td><td>369.2</td><td>369.27</td></tr><tr><td>3</td><td>368.2</td><td>368.14</td></tr><tr><td>4</td><td>368.2</td><td>367.38</td></tr><tr><td>AVERAGE</td><td>368.7</td><td>368.46</td></tr></table>	SPOT	EXISTING ELEVATION	AS-BUILT ELEVATION	1	369.2	369.04	2	369.2	369.27	3	368.2	368.14	4	368.2	367.38	AVERAGE	368.7	368.46																											
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9	<p>Diagram of front elevation of principal structure showing the height from the average front grade to the peak elevation of structure.</p> <div><div></div><div><div>HIGHEST RIDGE 403.04</div><div>EAVES HEIGHT 393.00</div><div>FIRST FLOOR 372.76</div><div>AVERAGE GRADE 368.46</div><div>BLDG HT = 34.58'</div></div></div>																																													