

# Liberty Amendments Month Event & Program Application Guidelines & Information

*updated 2/21/25*



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## Purpose of Liberty Amendments Month

Liberty Amendments Month (LAM) annually commemorates the passage of the 13th, 14th, 15th, and 19th Amendments through a series of programs and events that bring together members of the community. These events celebrate the diverse heritage and history of Vienna, the Commonwealth of Virginia, and the United States.

## How to Get Involved

The Liberty Amendment Month Committee invites individuals, community organizations, businesses to consider joining the LAM efforts as a volunteer or sponsor of an existing event program. To learn more about opportunities to support the event contact [lily.widman@viennava.gov](mailto:lily.widman@viennava.gov). **In 2025, the committee will consider any new event or program applications between February 24- March 24.**

## Event Structure & Participation Guidelines

- Events should align with the themes of equality, inclusion, and civic engagement.
- Each event should focus on at least one of the following amendments: 13th, 14th, 15th, or 19th.
- Events and programs can be in-person, virtual, or hybrid.
  - Examples of in person events/programs: Juneteenth and LAM Festival and Parade, Kids Performance Series and Story Time
  - Examples of virtual events/programs: Liberty Minute Video Series, Liberty Amendments Month Recommended Reading and Media List
  - Examples of hybrid events/programs: Our American Liberty Stories (exhibit available online and in person)
- Events should be inclusive and accessible to a broad audience.
- Collaboration between organizations is encouraged.

## Event Categories

Participants can choose to:

- **Host an Event:** Organizations or individuals plan and execute an event.\***Application deadline March 24 2025.**
- **Volunteer:** Assist with events or planning efforts.\*sign up anytime

- **Sponsor an Event:** Provide financial or in-kind support.\*deadlines vary depending on sponsor opportunity

## **Event Support Requirements**

All new event applications must demonstrate in the application that the workload, planning, and logistics for the event will be supported at a minimum of 70% by the presenting organization/individual and partners. The Liberty Amendments Month Committee and Town of Vienna Staff may be able to provide up to 30% of logistics support for approved applications on a case-by-case basis.

## **Application & Selection Process**

- **Application Deadline:** March 24, 2025
- Applications will be reviewed by the LAM Leadership Committee.
- Applicants will be notified of their participation status by April 18, 2025.
- Selected participants will coordinate with the committee to finalize event logistics.

## **Event Promotion & Support**

- Approved events will be promoted through the Town of Vienna's official channels.
- The LAM Leadership Committee can assist with planning, outreach, and execution.
- Participants are encouraged to promote their events through their own networks.

## **Contact Information**

For questions, planning assistance, or collaboration opportunities, please contact:

**Lily Widman**

Phone: **703-255-5738**

Email: **[lily.widman@viennava.gov](mailto:lily.widman@viennava.gov)**